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Assistant Clinical Project Manager at Allcyte GmbH

Application to be sent to: *HR@allcyte.com* comprising a CV and a cover letter under job code ACP201.

www.allcyte.com

Allcyte is a rapidly growing biotechnology company located in Vienna, Austria. With our Pharmacoscopy® high content imaging platform we leverage cutting-edge automated microscopy and proprietary deep-learning based image analysis to functionally interrogate drug action directly in primary human patient tissues at the single cell level. In this process, developmental drugs can be brought into contact with actual patient cells in the lab years before starting costly clinical trials. This way we can gain a unique preview into their likely in-patient activity that goes far beyond traditional mouse, organoid and cell line models. Overall, our approach is designed to front-load the risk of R&D in an unprecedented manner, increase clinical trial success rates and reduce overall R&D cost.

Work with Pharmacoscopy® not only enables us to investigate direct cell-autonomous effects but also immunomodulatory properties of drugs (Vladimer, Snijder et al., Nat. Chem. Biol. 2017) through the robust quantification of single-cell phenotypes. The platform has proven translational potential (Snijder & Vladimer et al, Lancet Haematology 2017) and, with a focus on oncology and immuno-oncology, is currently used in a number of high-profile pharma collaborations. Additionally, we can integrate our datasets with genetics to discover new targets and biomarkers predictive of drug action (Schmidl & Vladimer et al, Nature Chemical Biology 2019).

We are now recruiting a highly motivated **Assistant Clinical Project Manager on a full-time basis** to support our clinical operations team. Your effort will help facilitate projects that investigate cutting-edge molecular entities that are currently in development for the treatment of solid and hematological tumor indications, in close collaboration with our partners in the pharmaceutical industry.

Your responsibilities will be:

- Assistance in setting up and managing clinical studies for the collection of fresh human tissue samples for translational research projects including carrying out feasibility analyses, applying for ethics and/or RA approval, study start up and initiation to close-out and archiving according to Good Clinical Practice (GCP)
- Assisting the clinical team in ensuring the compliance with timelines, milestones and budget
- Coordinating sample logistics and tracking with study sites, CROs and partners in close collaboration with quality management and wet lab teams

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- Creating of clinical study documents (protocols, informed consent forms, CRFs, monitoring plans etc.) as well as maintenance of up-to-date documentation of all clinical study activities
- Communication with study centers and organization of on-site visits

Educational background, experience and technical skills we are looking for:

- Completed HTL or higher degree in life sciences or medical studies
- Certified basic knowledge of Good Clinical Practice (GCP)
- Hands-on experience in clinical trial/project management
- Solid command of established office programs (e.g. Microsoft Office, GSuite, etc.) and cloud collaboration systems (e.g., Microsoft Sharepoint, Google Drive, etc.)
- Knowledge of clinical study design and protocol development is a plus
- Prior experience as CRA, study coordinator, study nurse or other equivalent experience in the medical field are appreciated
- Excellent written and spoken English and German communication skills

Personal qualities we appreciate:

- Ability to work with high accuracy, reliability, and precision, even under time pressure
- Resourceful, structured, and solution-oriented team-player
- Excellent organizational skills and a high degree of pragmatism
- Dynamic, highly motivated and fast learning
- Strong interpersonal skills
- Positive can-do attitude and a desire to make a difference

What we offer:

After your successful application, you will join our highly dynamic, international and interdisciplinary team at Allcyte from Q3 2020. You will have the unique opportunity to grow with the company both professionally and scientifically, while working to pioneer innovative therapeutic and diagnostic initiatives in oncology. According to the Austrian collective agreement, we offer a gross salary starting from 2.400 € for this full time position. We are, however, willing to negotiate overpayment based on your previous working experience and qualifications (such as a higher academic degree).

Vienna is a budding biotechnology hub in the heart of Europe and was voted the city with the highest quality of life in the world by Mercer for eight consecutive years, confirming our own view that Vienna is indeed a great place to live and work.

For questions, please contact: sophie.asamer@allcyte.com, Allcyte GmbH,
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